

ADDENDUM #1

Request for Proposal: RFP # 2023-03-24
OFFICE JANITORIAL AND CARPET CLEANING SERVICES

Addendum Issue Date: March 31, 2023

RFP Closing Date & Time: April 21, 2023 (17:00 EDT)

To All Potential Bidders:

Addendum #1 is issued to modify the previously issued RFP document and/or given for informational purposes and is hereby an official document of the RFP. Please attach this addendum to the documents in your possession. Per the RFP, the bidder shall acknowledge receipt of any and all addenda, if any, by listing the Addenda by number(s) and date(s) in their proposal.

Revision to SECTION 3 – SUBMISSION INSTRUCTIONS

3.1. Key Dates

Description	Revised Date and Time
RFP Issue Date	March 24 th , 2023
Site Tours	April 4 th , 2023 and April 5 th , 2023
Deadline for Proponent’s Questions	April 5 th , 2023 (11:59pm EDT)
Last Day for Addenda/Responses to Proponents’ Questions	April 17 th , 2023 (5pm EDT)
Proponents’ Application Submission Deadline	April 21 st , 2023 (5pm EDT)
Applications Review Period	Week of April 24 th , 2023
ACCES Selection Committee to Meet with Top Proponents	Week of May 1 st , 2023
Contract Award	Week of May 8 th , 2023
Service Delivery Commencement Date	June 1 st , 2023

Site Tours

Proponents are invited to tour the sites in person **only** during these scheduled appointments. Please send us an email to procurement@accesemployment to confirm your assistance and arrive promptly so the tour can begin on time.

Date	Time	Site	Address
Tuesday, April 4 th , 2023	9:30 am - 10:15 am	Mississauga	210-2085 Hurontario Street
	11:00 am - 11:45 am	Brampton	201-44 Peel Centre Drive
	1:45 pm - 2:30 pm	North York	201-2001 Sheppard Avenue East
	3:00 pm - 3:45 pm	Scarborough	250-2100 Ellesmere Road
Wednesday, April 5 th , 2023	9:30 am - 10:15 am	Newmarket	302-1091 Gorham Street
	11:00 am - 11:45 am	Markham	470-8500 Leslie Street
	2:00 pm – 3:00 pm	Toronto	100-489 College Street (We will also visit the other 3 suites)

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